



How to Pledge Online Employee Express

Go to www.cvacfc.org select pledge online, check the list of agencies eligible. Click on the Employee Express logo.



Step One: Login to EEX and select your agency from the list.

Click the "Combined Federal Campaign" button.

Step Two: Enter your pledge amount, select your charities

Search for a Charitable Organization.

There are four types of searches. Pick the one you wish to use, enter the information in the place provided and click the appropriate Search button to execute the search.

If you wish your contribution to be distributed proportionately to all international organizations that receive designations, you can enter the code "IIIII" for the 5 Digit Charity Code.

Search Results: 5 matches

Search by 5 Digit Charity Code:
5 Digit Charity Code: (Example: 12345)
Charity Code Search

Search by Charitable Organizations Name:
Organization Name: (Example: My Favorite Charity) Aging Research
Charity Name Search

Search by Service Category (Taxonomy Code):
A - Arts, Culture & Humanities
B - Educational Institutions & Related Activities
C - Environmental Quality, Protection & Beautification
D - Animal Related
To be included in search results, charities...
...must match ALL program areas
Service Category Search

Composite Search - Enter any search criteria below:
* Leaving fields blank may result in a large number of search results.
Starting Administrative %: Range to search - Example: 10.9 and 15.1
Ending Administrative %:
Keyword(s):
 Any Words (with at least one of the words)
 All Words (with all of the words)
 Exact Match (with the exact matching phrase)
Organization Category: NATIONAL/INTERNATIONAL AGENCIES (ALL)
Composite Search

Charity Search Information You can search by:

- 5 Digit Charity Code
- Charity name
- Keyword

Step Three: complete your pledge

- Make your selections and click "add to cart"
- Allocate the amounts for each charity
- Once everything is complete, click "yes" to submit your pledge
- Print the receipt for your records

You do not need to submit any paperwork to your Key worker.

Thank you for participating in the Central Virginia Area Combined Federal Campaign!

#ShowSomeLoveCFC